

CHANGES
IDEIA-B BASIC AND PRESCHOOL
FY 2006 ONLINE APPLICATION

1. The Online Application has incorporated improved functionalities:
 - **Status Page** – The first page you see once you log in to EWEG is the Status Page which displays a list of applications that you have access to (IDEA and/or NCLB) and a navigation bar that provides access to Announcements and Application Activity information. At the beginning of a grant year, the application activity information section will be blank but will start to show information as soon as an application is submitted. This section will provide quick access to information on the approval status of the application as well as a display of reviewer's comments with links to those sections of the application
 - **Print** – LEAs, charter schools and state agencies may now print the application by selecting PRINT from the Navigation Drop Down (located in the upper right hand of the screen once the LEA has accessed the Budget Summary Page). Select the pages that you need printed and then select the print button. The application will send a printer friendly version of each selected page to your printer with a title page.
 - **Fiscal Year Select** – Now that there is more than one year in the electronic system a fiscal year selection button has been activated on this page. Click the down arrow, highlight the year you wish to view/edit and then select.
 - **LEA Information Page** – It is very important that this page contain accurate information. The individuals listed as contacts are the ones who will receive emails (primary form of communication) regarding the grant applications. *LEAs should keep this information current throughout the year.* A line for position has been added. In addition there is a confirming field for each of the email addresses. Once you have completed this information an email will be forwarded to that email address to verify that it is working. It is important to SAVE the new information before leaving the page.
 - **Navigation Drop Down** – Depending on your operating system and resolution you may not see all of the options. If you have a scroll bar to the right of the drop down list you should scroll the list to see the available pages. The Print Functionality is at the bottom. This is also important with respect to the Grant Acceptance Certificate. Once the LEA receives the email that indicates that the Office of Grants Management (OGM) has approved the grant, the LEA *MUST* go back in and go to this page and submit the GAC online in order to receive funds.
 - **Additional Information Boxes** - When listing the nonpublic schools that do not appear in the drop down, listing of contracted agencies in 200-300 and for some OTHER descriptions in the Detail Pages the text

box is now located directly under the relevant area. You no longer need to go to the Comments page.

2. The Basic and Preschool entitlement funds are distributed by formula (base, census and poverty). The program is now calculating the allocations. This means that there may be a one or two dollar difference from the Allocation Notice you received. The allocation amount in the program is the correct one.
3. LEAs may now treat up to 50% of any Basic entitlement increase, from one year to the next, as local funds. LEAs that choose this option will be required to list the approved ESEA activities that are being funded with the amount of local funds no longer being used for special education activities. If the LEA chooses the option to use up to 15% of their Basic allocation for Early Intervening Services the amount available for reduction of local expenditures and ESEA activities is reduced by that amount. The program will automatically calculate the available amount for reduction of local expenditures after the LEA completes the Permissive Use of Funds page.
4. **Permissive Use of Funds** - There are several areas where LEAs are permitted to use federal special education funds. This is a new page in the application and may be reached through the Navigation Drop Down or the link on the Maintenance of Effort Page. If the LEA is choosing to provide Early Intervening Services (up to 15% of their basic allocation) for students not yet classified, they must complete the Early Intervening Services Section on this page. The expenditures would be distributed on the budget summary but this page would be where the LEA would indicate what Services are being provided and the total amount of funds being used. If the LEA chooses this option and completes this section they will be required to report on the number of students who were served and number of those who were subsequently classified on the Final Report.
5. In order for the Combined Basic and Preschool Application to be approved, the LEA must have developed and submitted their *policies and procedures* in accordance with the guidance from the Office of Special Education Programs. Non-operating districts participating in a consortium are bound by the applicant district's submission of the policies and procedures. Funds will not be released until these documents are received. This is important for first year Charter Schools and districts receiving IDEIA funds for the first time.
6. **100-100 and 200-100** - The three tables have been improved on each detail –
 - The first one calculates a 15% benefit amount required for all individuals in TPAF
 - The second table calculates a 7.65% benefit amount for FICA only

- The third table does not calculate any benefits, but additional benefits may be hand entered on the OTHER line of 200-200.
- All benefit calculations are transferred to the Benefit detail page.
- Districts should now use the drop down to identify the positions that are funded. Multiple staff can be entered on one line; for example, if a district is funding 10 resource center teachers they would put 10 in the first cell, choose Resource Center Teacher in the drop down and then enter the total of their *FULL* salaries. The amount being funded through the IDEIA project is entered in the public or nonpublic cells and then when Calculate is selected the correct FTE is calculated for the purposes of the grant.

Example:

3 Resource Center Teachers @ 50,000 full salary each = \$150,000
 Portion to be funded in the Grant is 50,000, 25,000 and 10,000 = \$ 85,000 and is entered in the public field since they work with public school students
 The FTE for this is 1.7

The entry would look like this:

100-100/Direct Instruction/Certificated Staff (Benefits required at TPAF and FICA rate)

			IDEA Funding			
Number Staff	Position	Full Salary	Public	Nonpublic	FTE	Total
3	RESOURCE TEACHER - REPLACEMENT	150000	85000	0	1.7	85000
Total		150000	85000	0	1.7	85000

All three tables are the same except that the position choices are different dependent on the line.

6. **Nonpublic Page** - There is now a Radio Button for affirmation of consultation from the private school (requirement in the IDEIA). Because of the transition year in this area the SEA is only requiring written affirmation of consultation for those private schools in the LEA's location where their resident parentally placed students with disabilities attend. If the LEA has written affirmation from others, they may be entered but is not required this year.
7. **HELP** - The online Help files are currently being updated and may not be changed at the time you complete your application. If you have questions regarding what can be included in the different function and object codes you should go to the GAAP file in the Electronic HELP. Additional questions should be directed to the supervisor of child study in your county office.